



ALPINE COPY SERVICE

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Work Order #: _____ Received: _____ Assigned to: _____

COURT FILING / RESEARCH REQUEST

Type of Service: [] *Same Day* [] *Next Day*
[] **RUSH** (Rec'd after cut-off time/Rush Basis)

Court Location for Filing/Research:

[] Return Conformed Faces Pages Today Status Due By: _____
[] Drop Box
[] Pickup File By: _____

Case Information

_____ Total # Documents to File

- List of Documents:
1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____
 7. _____
 8. _____
 9. _____
 10. _____

Case #: _____

Case Name: _____

Specific Instructions: _____

Fee Required? [] Yes [] No [] Unknown [] Included